

CULTURE, HERITAGE AND LIBRARIES COMMITTEE

Monday, 29 April 2013

Minutes of the meeting of the Culture, Heritage and Libraries Committee held at the Guildhall EC2 at 11.30am

Present

Members:

Christopher Boden	Robert Merrett
Dennis Cotgrove	Sylvia Moys
Deputy Billy Dove	Barbara Newman
Deputy Anthony Eskenzi	Graham Packham
Kevin Everett	Ann Pembroke
Lucy Frew	Judith Pleasance
Ibthayhaj Gani	Emma Price
Deputy Revd Stephen Haines	Deputy Gerald Pulman
Brian Harris	Stephen Quilter
Tom Hoffman	Deputy Richard Regan
Wendy Hyde	Alderman William Russell
Jamie Ingham Clark	John Scott
Deputy Alastair King	Deputy Dr Giles Shilson
Vivienne Littlechild	Mark Wheatley
Alderman Julian Malins	Alderman David Graves (Ex-Officio Member)
Jeremy Mayhew	Deputy Catherine McGuinness (Ex-Officio Member)

Officers:

Matthew Pitt	- Town Clerk's Department
Mathew Lawrence	- Town Clerk's Department
Mark Jarvis	- Chamberlain's Department
Andrew Wild	- City Surveyor's Department
David Pearson	- Director of Culture, Heritage and Libraries
Vicky Carroll	- Culture, Heritage and Libraries Department
Geoff Pick	- Culture, Heritage and Libraries Department
David Wight	- Culture, Heritage and Libraries Department
Victor Callister	- Department of the Built Environment

1. APOLOGIES

Apologies were received from Mark Boleat, Deputy Michael Cassidy, Alderman Dr Andrew Parmley and Brian Harris.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Jeremy Mayhew declared a non-pecuniary interest, in relation to the City of London Festival, as a representative of the City on the City Arts Trust.

3. **ORDER OF THE COURT OF COMMON COUNCIL [TO FOLLOW]**

The Order of the Court of Common Council, dated 25 April 2013, appointing the Committee and approving its terms of reference was noted.

RECEIVED.

4. **ELECTION OF CHAIRMAN**

The Committee proceeded to elect a Chairman in accordance with Standing Order 29. A list of Members eligible to stand was read out and John Scott being the only Member indicating his willingness to serve was declared to have been elected for the year ensuing.

John Scott took the Chair thanked Members for electing him to serve in his third year as Chairman.

5. **ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order 30. A list of Members eligible to stand was read out and Vivienne Littlechild being the only Member indicating her willingness to serve was declared to have been elected for the year ensuing.

6. **APPOINTMENT OF SUB-COMMITTEES AND KEATS HOUSE CONSULTATIVE COMMITTEE**

The Committee considered a report of the Town Clerk regarding the appointment of Sub Committees for the ensuing year (2013/14).

The Town Clerk read a list of Members wishing to stand as representatives of the Benefices Sub Committee, and with six Members indicating their willingness to stand for four positions, a ballot was taken and the votes were cast as follows:-

Deputy Billy Dove	21
Alderman Andrew Parmley	20
Wendy Hyde	18
Deputy Richard Regan	13
Judith Pleasance	9
Jamie Ingham Clark	8

There being no further ballots, it was:

RESOLVED – That the following Memberships be agreed: -

Reference Sub Committee

Chairman of the Grand Committee (ex-officio)
Deputy Chairman of the Grand Committee (ex-officio)
Dennis Cotgrove
Deputy Billy Dove
Rev. Dr Stephen Haines
Tom Hoffman
Sylvia Moys

Ann Pembroke
Deputy Dr Giles Shilson

Benefices Sub Committee

Chairman of the Grand Committee (ex-officio)
Deputy Chairman of the Grand Committee (ex-officio)
Deputy Billy Dove
Wendy Hyde
Alderman Andrew Parmley
Deputy Richard Regan

Keats House Consultative Committee

Chairman of the Grand Committee (Ex-officio)
Deputy Chairman of the Grand Committee (Ex-officio)
Deputy Dennis Cotgrove – representative of the Culture, Heritage and Libraries Committee
Ann Pembroke – representative of the Culture, Heritage and Libraries Committee
Representative of the Hampstead Heath, Highgate Wood and Queen’s Park Committee
Nigel Steward - Heath and Hampstead Society*
Jim Burge - Heath Hurst Road Residents’ Association*
Diana Gore - Keats Grove Residents’ Association*
Claire Palmer - South End Green Association *
Martin Humphery - Hampstead Conservation Area Advisory Committee*
Dr Sally Brown - Keats-Shelley Memorial Association*
Representative of the Keats Foundation
Representative of the Keats Foundation
Representative of the Keats Community Library
* External organisation representation subject to approval of item 11 on the public agenda.

The Chairman welcomed new Members to the Committee and gave thanks to those who had previously contributed to the work of the Committee but who were no longer appointed to it.

7. MINUTES

The public minutes and summary of the meeting held on 28 January 2013 were approved.

Matters arising:-

Change Alley

Members were told that an update would be provided at the next meeting of the Committee in July.

Artizan Street Library

Members were informed that the library had been well received in the community and had recently hosted a consultation on Aldgate Cemetery.

Cultural Strategy Group

The Director of Culture, Heritage and Libraries informed Members that the Cultural Strategy Group had been pursuing usage options for Exhibition Hall 2 at the Barbican Centre. He added that a large community and academic library, incorporating the Barbican Library and the Guildhall School of Music and Drama Library was being explored and a report would be brought before the Committee at its next meeting.

8. MINUTES OF THE BENEFICES SUB-COMMITTEE

The Committee received the public minutes and summary of the Benefices Sub Committee meeting held on 28 January 2013.

RECEIVED.

9. MINUTES OF THE KEATS HOUSE CONSULTATIVE COMMITTEE

The Committee received the minutes of the Keats House Consultative Committee meeting held on 5 February 2013.

RECEIVED.

10. CITY ARTS INITIATIVE UPDATE

The Committee considered a report of the Town Clerk seeking approval to the recommendations of the City Arts Initiative which met on 25 March 2013.

In response to a Members question regarding the Blue Trees project, the Director of the Built Environment advised that adequate signage indicating that specialist paint had been used that caused no damage to the plants could be made a condition of the Committees approval.

RESOLVED: That: -

- i) the Blue trees application be approved, subject to the provision of adequate signage being provided highlighting that no damage had been cause to the trees;
- ii) Cancer Research's Pink Bandanas proposal be approved, with the Director of the Built Environment and the City Surveyor to agree an appropriate date and statutes for use with the applicant
- iii) The principal of the commercial sale of the HSBC Gates be approved; and
- iv) the Digital Bench application be refused.

11. **KEATS HOUSE CONSULTATIVE COMMITTEE MEMBERSHIP**

The Committee considered a report of the Director of Culture, Heritage and Libraries seeking approval to a change in the external membership of the Keats House Consultative Committee.

RESOLVED: That: -

- i) the Friends of Keats House be removed from the list of external organisations represented on the Committee as it had ceased to exist;
- ii) the Keats Foundation be invited to send a second representative to reflect the extension of its work on the dissolution of the Friends, as detailed at paragraph 5;
- iii) the Friends of Heath Library be removed from the list of external organisations represented on the Committee as it had ceased to exist;
- iv) the Keats Community Library be invited to send a representative to reflect its continuation of much of the work of the Friends, as detailed at paragraph 6; and
- v) all other external organisations be contacted to confirm if they still wish to play an active part in the work of the Committee and who their representative will be, as detailed at paragraph 7.

12. **CULTURE, HERITAGE AND LIBRARIES BUSINESS PLAN 2012-2013 - Q3 MONITORING REVIEW**

The Committee considered a report of the Director of Culture, Heritage and Libraries providing details of progress made against the departmental Business Plan in quarter 3 and against the objectives and key performance indicators set out in the Culture Heritage & Libraries Department's Business Plan 2012-2013.

RESOLVED: That: -

- i) the progress shown against our Key Objectives as set out in the Quarter 3 performance for 2012/13 against the Key Performance Indicators and Service Response Standards set out in Appendix B be noted;
- ii) the financial information contained in Appendix C be noted; and
- iii) the approach outlined in Appendix D relating to the two identified business risks be approved.

13. **CULTURE, HERITAGE AND LIBRARIES BUSINESS PLAN 2013-15**

The Committee considered a report of the Director of Culture, Heritage and Libraries setting the departmental business Plan for 2013-15 which built on the reported progress agreed by the Committee on 28 January 2013.

In response to a Members query, the Director of Culture, Heritage and Libraries responded that the level of out of hours IT support was being examined. He added that an increased level of service would have cost implications.

RESOLVED – That the content and underlying policy of the Culture, Heritage and Libraries Business Plan 2013-15 be approved.

14. LMA PRESENTATION

The Committee received a presentation by the Director of London Metropolitan Archives (LMA).

The presentation informed the Committee of the work the LMA undertook and details of the London wide partnerships it had in place with a number of historic and current organisations.

The presentation highlighted London's Screen Archives, a pan London organisation where the LMA was taking on an increasingly significant role, and the Archive's work with a number of pan-London bodies.

A Member, also Chairman of the Barbican Centre Board, suggested a strong relationship be formed between the LMA, the London Film School and the Barbican Centre.

In response to a Members question the Director of the LMA undertook to come back to the Committee at a later date outlining the organisations policy and methodology on digitisation.

RECEIVED.

15. SCULPTURE IN THE CITY 2013 - PROGRESS REPORT

The Committee received a report of the Director of the Built Environment outlining progress made with the Sculpture in the City programme, now in its third year.

The Director advised the Committee that in its third year the aim of the programme was to expand the project to a wider area of the City whilst maintaining the density of sculptures previously achieved. He highlighted that all sculptures were provided free, that any costs incurred, including insurance for the artworks were covered by the City Corporation's business partners.

In response to a Member's query, the Director confirmed that future expansion of the project would depend on the ability to maintain the density of artworks and that an 'untapped resource' paper would be brought to the Committee at a later stage in the year.

RECEIVED.

16. CLOCKMAKERS MUSEUM UPDATE

The Committee received a verbal update of the City Surveyor regarding the latest position with Clockmaker's Museum and their tenancy at Guildhall.

The City Surveyor advised that progress had been made but that an independent assessment to determine the market rent value at the property was required in order to move forward.

In response to a Members question, the City Surveyor confirmed that a deadline of December 2014 had been set for the conclusion of the negotiations and advised that a report would be brought to the next meeting.

RECEIVED.

17. CITY OF LONDON FESTIVAL - NEW DIRECTOR

The Committee received a verbal update of the Director of Culture, Heritage and Libraries reminding Members that the City of London Festival was 30% grant funded by the Committee. He informed Members that Paul Gudgin had been appointed director of the festival.

The Chairman requested that Mr Gudgin present to the Committee later in the year.

RECEIVED.

18. LORD MAYOR'S AUTOGRAPH BOOK

The Committee received a verbal update of the Director of Culture, Heritage and Libraries giving Members the history of the Lord Mayors Autograph Book and inviting the Committee to survey the item. The artefact had been brought to Guildhall after it had been taken to Mansion House for signing by the incumbent Lord Mayor.

RECEIVED.

19. CITY CULTURE NETWORK

The Committee received a verbal update of the Director of Culture, Heritage and Libraries regarding the City Culture Network. The Committee heard that a number of external organisations had expressed interest in setting up the network, that a recent meeting regarding the network had received good feedback and that the Director and his team would continue to pursue the matter.

RECEIVED.

20. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

21. ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT

There were no urgent items.

22. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

23. **NON PUBLIC MINUTES**

The non-public minutes of the meeting held on 28 January 2013 were approved.

24. **NON PUBLIC MINUTES OF THE BENEFICES SUB COMMITTEE**

The non-public minutes of the Benefices Sub-Committee meeting held on 28 January 2013 were approved.

25. **LONDON METROPOLITAN ARCHIVES CAR PARK - PROPOSED APPLICATION BY RATHBONE TRUST**

The Committee approved a report of the City Surveyor.

26. **THE LORD MAYOR'S STATE COACH, SEMI-STATE COACHES AND DRESS CHARIOTS**

The Committee approved a report of the City Surveyor.

27. **BRIDGEMASTERS HOUSE - GATEWAY 4C**

The Committee received a report of the City Surveyor.

RECEIVED.

28. **DETAILED OPTIONS APPRAISAL, GATEWAY 4 - TOWER BRIDGE, THE INSTALLATION OF GLASS VIEWING PANELS INTO THE WALKWAY FLOORS**

The Committee approved a report of the City Surveyor.

29. **TOWER BRIDGE BOILER SERVICE/REPAIR UPDATE**

The Committee received a report of the City Surveyor.

RECEIVED.

30. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

31. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no urgent items.

The meeting closed at 12.55pm

Chairman

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